



MANLIUS LIBRARY VOLUNTEER APPLICATION

Thank you for your interest in being a volunteer at the Manlius Library. We are proud of our volunteers and the degree to which each of them contributes to our success. Please complete this application and return it to the library.

You must be 14 years old or older.

You will be contacted when a position or training opportunity is available.

(Please print)

Name: _____ Age _____ Date of Application _____

(must be 14 years or older)

Address: _____ City: _____ Zip Code: _____

Home phone: _____ Cell Phone: _____ Email: _____

Emergency Contact Name & Phone: _____

Days and times available (please be specific regarding mornings, afternoons, evenings, or weekends), including extended absences for any reason:

Please list the reason(s) you are interested in volunteering at the Manlius Library:

Please attach any additional forms to the back of your application

Volunteer Opportunities

Two or Three-hour commitment per week

Check one: Long Term: ___ or Short Term ___

Bookmark Café _____

Our unique Bookmark Café operates as a library fundraiser and is staffed by a wonderful group of volunteers. We would love to be able to extend the hours as well as establish a list of substitutes to back up our current volunteers.

Adopt-a-Section _____

As the library has become so much busier, we are in need of volunteers to “adopt” manageable sections of the library’s collection to regularly maintain the order and appearance of the shelving sections. A two-hour per week commitment at the convenience of the volunteers would make a real difference in our ability to maintain order in the collection.

Managing the Daily Holds List _____

Every morning and afternoon we print a list of our items being requested by other libraries or by our own patrons. We need volunteers to work one or more mornings or afternoons for 1-2 hours to help us pull these items from the shelves.

Office Use Only

Start Date: _____ Staff Training – Initials: _____ Volunteer Notified: _____

Special Notes: _____ End Date: _____