

Manlius Library Board of Trustees
~ Meeting Minutes January 27, 2022 ~

Trustees Present: Brian Lee (Vice President), Bruce Ruppert (Treasurer), Bonnie Buelow (Secretary), Charlie Collins, Ron Russell, Linda Napier, Janet Mallan, Dan Whalen

Librarian Staff Present: Jennifer Milligan, Library Director

Not Present: Kim Kutzer (President),

Vice President of the Board, Brian Lee, called the meeting to order at 5:00 p.m.

President's Report:

The Board approved the November 2021 minutes.

Approval of the President's Report:

Motion to Approve: Charlie Collins

Seconded: Bruce Ruppert

All voted in favor, and the motion passed.

Treasurer's Report:

Bruce Ruppert, the Board's treasurer, reviewed the December 2021 report. Overall, the budget is in good shape. The Annual Fund Drive was a success; and there is a lower interest than budgeted. Our expenses are up due to higher costs in cooling & heating; and the clock being updated. Still, the library finances are in good shape.

Approval of the Treasurer's report:

Motion to Approve: Charlie Collins

Seconded: Dan Whalen

All voted in favor, and the motion passed.

Director's Report:

First and foremost, Director Jen Milligan shared the good news that the Manlius Library was recognized by Library Journal as a 3-star library!

New NYS laws that impact public libraries are in effect, to include that the minutes need to be posted within 2 weeks of the Board Meeting, Board Meeting materials need to be posted online prior to the meeting, and the ability for the school district to charge-back refunds of taxes levied by on behalf of association libraries.

The clock updates have made time change so easy... the staff is very pleased to have the clock fixed!

Programming continues to have limited in-person activities. Story times take place in the auditorium. Virtual; grab-and-go and hybrid programs are still offered as well.

Approval of the Director's Report:

Motion to Approve: Charlie Collins

Seconded: Dan Whalen

All voted in favor, and the motion passed.

New Business:

2021 Annual Report to the Public

The 2021 Annual Report, highlighting our 2021 activities and finances, will be made available to the public on the website, in the library, and in the next print newsletter.

Approval of the 2021 Annual Report to the Public:

Motion to Approve: Janet Mallan

Seconded: Charlie Collins

All voted in favor, and the motion passed.

Annual Meeting

Brian Lee reminded board members that the annual meeting will be held in March and to contact himself or Kim Kutzer if interested in changing committee or offices or know of individuals interested in being board members.

Old Business:

Jen Milligan reminded board members to please review the conflict-of-interest policy and return their signed copies to her as soon as possible.

Adjournment:

Brian Lee adjourned the meeting at 5:30 p.m.

Our next board meeting takes place Thursday, March 24th.

Motion to Adjourn

So Moved: Dan Whalen

Second: Charlie Collins

Best,

Bonnie Buelow, Secretary