

TECHNOLOGY IN-HOUSE

Children's Public Computers
Chromebooks for Teens
Public Computers
Zoomax handheld magnifier

CIRCULATING

Laptops & Chromebooks

WiFi Kits

Chromebook + Hotspot

TECH HELP

Open Tech Q&A

Drop In Wednesdays 3-4pm

Tech Assistance

Appointments

one-on-one computer &
technology instruction

STORY TIMES

Toddlers (ages 0 - 3)

Tuesdays at 10:30am

Preschool (ages 2.5 - 5)

Wednesdays at 10:30am

Family

Wednesdays at 6:30pm

SERVICES OFFICE NEEDS

Copying/Printing

Black & White 10¢ per page
Color 30¢ per page

You can print from
your phone, laptop, or
from our public computers.

Faxing

First page is \$1.75,
additional pages \$1 each
(domestic fax).

A credit card is required to
use the fax machine.

Scanning

We can scan and email
your document for free.

Notary Public

Document to be notarized
must be in English.
This is a free service.

Follow Us on Social Media



WELCOME TO



HOURS

Monday - Thursday
9am - 8pm

Friday - Saturday
10am - 5pm

Sunday
1pm - 5pm

1 Arkie Albanese Ave.
Manlius, NY
315-682-6400
www.manliuslibrary.org
help@manliuslibrary.org

HOW TO... PRINT USING A QR CODE & THE PRINCH APP

- 1) Open the camera on your phone and point it at the QR Code near the printer. When the yellow link appears, tap it.
- 2) Tap the blue rectangle and upload your document. Tap the square box at the bottom left. Then tap the gear to adjust settings. Tap green box at bottom.
- 3) Enter your email address. When documents are uploaded, go to the Print Release computer. Click the printer icon. Select your document so it's blue. Click the Print icon in upper left.
- 4) Click the first icon and put money into the pay station. Your document will now print.
- To print from a laptop go to print.princh.com then follow steps 2 to 4 above.

HOW TO... GET A LIBRARY CARD

You will need a valid picture ID and proof of your current address. Proof of address can be a utility bill or another type of bill, or official mail.

Then you will fill out an application and you will be given a library card. Your library card can be used to borrow books, audiobooks, DVDs, games, and more.

Return items in the library or at one of our two book drops.

DO NOT NEED A LIBRARY CARD TO...

Use the computers
Print, copy, fax, or scan
Attend library programs
Ask questions or get assistance
Read, study, relax

ESOL CLASSES

Mondays 5pm - 8pm
Wednesdays 5pm - 8pm
(No registration needed)

HELPFUL CONTACT INFO

NY Office for New Americans

Call: 1-800-566-7636
Email: newamericans@dos.ny.gov

NY Immigration Coalition

Call: 1-212-627-2227
Email: info@nyic.org

INTERPRETER & TRANSLATION SERVICES

Office of Diversity
& Inclusion
Call: 1-315-435-3565

Office of Language Access
ogs.ny.gov/office-language-access