

Manlius Library Board of Trustees
~ Meeting Minutes, June 26, 2025 ~

Trustees Present: Kim Kutzer (President), Brian Lee (Vice President), Bonnie Buelow (Secretary), Bruce Ruppert (Treasurer), Charlie Collins, Katie Brice, Kevin Fletcher, Peter Pfeiffer; Angela Voninski; Jon Yard; Corry Derschang and Jaclyn Sisskind

Librarian Staff Present: Alyssa Tassone, Library Director; Marcia Short, Operations Manager; and Laura Major, Adult Programming Librarian

President's Report:

Board President, Kim Kutzer, called the meeting to order at 4 o'clock.

Kutzer introduced the library's Adult Librarian of Programming, Laura Major. Major wears many hats as the Adult Librarian to include overseeing the Thrills and Chills Book Club; creating outstanding events such as Day of Flowers, 90s Craft Night and Read-a-Thons; offering workshops - AI, color workshops, etc.; and putting together movie nights, a photography contest and adult reading challenges.

Afterwards, May minutes were reviewed, finalized and approved.

Approval of May Minutes:

Accepted: Jon Yard

Seconded: Charlie Collins

All voted in favor, and motion passed.

Directors' Report:

Director Alyssa Tassone reviewed the revised Code of Conduct.

Approval of Revised Code of Conduct:

Accepted: Charlie Collins

Seconded: Angela Voninski

All voted in favor, and motion passed.

Tassone continued her report to discuss New Business. First, the upgrades to gardens. The library is trying to make the gardens as easy to maintain as possible. At the same time, the state is offering a grant to pay 75 - 90% of the project. Thus, the library is in the beginning stages of this application process. Goals for the library garden include a Story Walk around the edges; outer perimeter would include permeable rubber; a possible raised bed for the community; and benches within the garden. In September, the grant process will have progressed, and the board will vote at that time.

Since the June 21st storm, the air conditioning in the community rooms has been out. The condenser may be shot. Luckily, it is under warranty. Hopefully, the outage will be short lived.

Treasurer's Report:

Treasurer, Bruce Ruppert, shared that the library's revenues are slightly under budget. At the same time, the library has received more donations than budgeted. Bottom line, the library's finances continue to be in good shape.

Thanks to the community, our school money was approved in the May vote.

The investment committee continues to meet on a regular basis, and will meet again in September. Currently the investment committee shared that the S & P is up. On June 30th, the JP Morgan CD is being called. The committee will cash this value out.

Approval of Treasurer's Report:

Accepted: Brian Lee

Seconded: Corry Derschang

All voted in favor, and motion passed.

Bruce continued with this year's audit report. Overall, the audit was clean - no notes, etc. The Manlius Library should take pride with this information... we are a financially strong library, and are a wonderful library!

In five to six years, the roof will need replacement.

At 4:45, President Kutzer officially adjourns the meeting.
Our next Board Meeting takes place Thursday, September 18 at 4 p.m.

Motion to Adjourn

Accepted: Jaclyn Sisskind

Seconded: Angela Voninski

All voted in favor, and the motion passed

Happy summer,

Bonnie Buelow, Secretary