

Manlius Library Board of Trustees
~ Meeting Minutes, September 18, 2025 ~

Trustees Present: Kim Kutzer, President; Bonnie Buelow, Secretary; Bruce Ruppert, Treasurer; Charlie Collins; Katie Brice; Kevin Fletcher; Angela Voninski; Jon Yard; Corry Derschang and Jaclyn Sisskind

Librarian Staff Present: Alyssa Martin, Library Director; Marcia Short, Operations Manager; and Pam Gotheld, Adult Service Coordinator

President's Report:

Board President, Kim Kutzer, called the meeting to order at 4 o'clock. At this time, a congratulations was in order for our librarian director, Alyssa, as she was recently married! We are all so happy for you and yours.

Kutzer, then, introduced the library's Adult Service Coordinator, Pam Gotheld. This was Pam's second time presenting to the Board. Still, it is amazing all that she takes on in her role both in and outside of the library. Pam oversees the three adult librarians - Lauren Martin, Laura Major and Michelle Calupca. In addition, she manages the adult portions of the newsletter; the adult book displays; and so much more. Outside of the library, she serves on various boards. For over 22 years, she has dedicated her time to both the Manlius Library and community. Thank you Pam!

Afterwards, the June minutes were approved.

Approval of June Minutes:

Accepted: Angela Voninski

Seconded: Charlie Collins

All voted in favor, and motion passed.

Treasurer's Report:

Treasurer, Bruce Ruppert, shared that the library is up on both grants and donations. The school budget is on budget - 92% of our revenue comes from this budget. Thus, it is crucial that it passes each year.

The library's financial standing point is good.

Prior to today's meeting, the investment committee met. The school money comes in next month, and will cover the next twelve months without dipping into investments. The committee discussed 5-6 options for reinvestments; paying off debts, etc.

Approval of Treasurer's Report:

Accepted: Bonnie Buelow

Seconded: Kevin Fletcher

All voted in favor, and motion passed.

Directors' Report:

Director Alyssa Martin shared all the summer happenings, especially the summer reading programming. The total number for adult summer reading participants was 240 adults... this number was up from previous years.

The childrens and teen librarians visited 24 schools prior to the Summer Reading Kickoff.

This summer, Manlius used the same recording platform as Fayetteville Free Library. Both libraries now use Beanstack. It was such a success that Martin will now sign a 3 year contract with Beanstack! Board members that used Beanstack with their children wondered if the app could be more child - friendly. This past summer, parents / guardians plugged in all the minutes and raffles rather than the child. There are too many benefits of a child adding the minutes rather than the adult. Martin will look into this as an option.

During September, the library's fundraising committee has solicited local businesses to provide give-away items. The committee is putting together baskets of local items as prizes in October. All will be introduced at this years' Swan Festival.

In October, the library staff date is October 17.

The Professional Development Policy revisions was accepted. In the future, the Notary Policy needs revisions as well.

Professional Development Policy, revisions:

Accepted: Corry Derschang

Seconded: Jaclyn Sisskind

All voted in favor, and the motion passed.

Last, an update for the Courtyard Grant. The grant will continue to cover 70 to 90 percent of the project's cost. Currently, New York State is taking a long time to approve the grant. Greenscapes' Landscapers are still on board to complete the project. Crushed stone has to be underneath as the the most important consideration for the project is the accessibility. Hopefully, the project will begin in the Spring of 2026.

Before adjourning the meeting, President Kutzer reminded the Board that our next meeting is November 20th.

Motion to Adjourn

Accepted: Jon Yard

Seconded: Angela Voninski

All voted in favor, and the motion passed

Best,

Bonnie Buelow, Secretary